



## Information Technology Team Leader

Use your leadership experience and Information Technology (IT) skills to equip the SonSet Solutions team with the networking tools necessary to advance the gospel around the world. Provide technology platforms that enable our team to efficiently communicate with each other and with ministry partners worldwide. Oversee the creation and operation of our networking infrastructure, lead the IT team, and manage IT policies, equipment and system administration.

**Qualifications** – Formal training in IT systems and administration. Proficiency in using Windows 10/11 and Microsoft Office / Office 365. Detailed knowledge of Windows and Linux servers. Ability to install, troubleshoot and repair computer hardware. Expertise in setting up and configuring network equipment (Wi-Fi, firewalls, switches, etc). Experience in supervising and managing team members effectively. Excellent verbal and written communication skills.

**Responsibilities** – Manage the IT team, and oversee administration, installation, and maintenance of all IT hardware, software, and network servers. Responsible for all IT equipment and software purchases. Oversee all SonSet Solutions' websites and social media pages in conjunction with Public Relations & Funding Development. Oversee security system access, telephone system, and ISP connections. Provide identification of practical uses for current and emerging communications technologies for communicating with our partner ministries. Provide IT training and information for SonSet Solutions staff.

**Fundamental Requirements** – Be a born-again follower of Jesus Christ with a heart for service, passionate for the advancement of the gospel around the world, and willing to uphold the [SonSet Solutions Statement of Faith](#).

*This is a full-time or part-time position at our offices in Elkhart, Indiana. For supported staff, it requires the development of ministry partnerships for prayer and financial backing. A volunteer may also fill this position.*